

Official Transcript/Progress
Report Release
PREKINDERGARTEN – GRADE 6



The Guthrie School

TO THE APPLICANT FAMILY

Please complete the section below. Please forward this form to an official (Head of School, Principal, Director, or Registrar) at your child's current school. Your child's current school should return an official copy of his/her transcript to The Guthrie School no later than **February 2, 2018**. If your child is applying to Prekindergarten or Kindergarten and your child's school does not issue progress reports, please indicate below and return this form directly to The Guthrie School.

Applicant's full name _____
FIRST MIDDLE LAST

Date of birth _____ Current grade _____
MONTH DAY YEAR

I hereby authorize the release of the information requested below to the Office of Admission of The Guthrie School.

My child's current school does not issue progress reports. (Applicable to Prekindergarten or Kindergarten applicants only.)

Authorization signature of Parent or Guardian _____

TO THE HEAD OF SCHOOL, PRINCIPAL, DIRECTOR, OR REGISTRAR:

The student whose name is listed above is applying for admission to The Guthrie School for the 2018-2019 academic year. Please send the following documents to The Guthrie School before the February 2, 2018 deadline. Documents can be sent electronically or mailed. If emailing, please send to mary.hearty@guthrieschool.com.

Please include the following:

- Current year-to-date grades (please include fall semester grades)
- Grade reports from the previous year (if applicable)
- Current and previous teacher comments or evaluations forms
- All standardized test scores
- School absences/tardies
- School profile and explanation of grading system
- If the student has ever been dismissed, suspended, placed on probation from school, or incurred serious disciplinary action, please explain on a separate sheet of paper

Signature of School Official _____ Title _____

Please send this form along with the requested materials to mary.hearty@guthrieschool.com.

You may also mail directly to:

The Guthrie School
598 Old Custer Road
Allen, TX 75013

It is the policy of The Guthrie School to administer its educational admission program without regard to race, color, religion, sex, sexual orientation, gender identify, gender expression, national or ethnic origin, or disability.